



Risk Assessments

Sport/Activity	Showjumping, Arena Hire and XC Activities	Date of Event	Open All Year
Event	Rectory Farm Main Arena and Arena 2 Hire	OS Grid Ref	SO9729408796
Location	Rectory Farm Arena, Duntisbourne Abbots, Nr Cirencester, GL7 7JW	What3Words	Nails.Push.Crouches

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>Building</i>	<i>Pleasance Jewitt 1st December 2025</i>	<i>Pleasance Jewitt review 1st January 2026</i>
Event layout: <i>Impact between vehicles, Vehicles vs pedestrians, Vehicles vs horses</i>	Riders and spectators may become injured if impact occurs between vehicles, pedestrians and/or competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians. Wide horse access route from lorry parking to arena. Horse only holding area by Arena 2 No-go vehicle areas, no-go horse areas where required by site occupiers.	All drivers are instructed to be extra careful and look out for horses, adults and children on foot. Local risk controls by site occupier to be enforced.	Owners review	.
Slip or trip hazards from ground conditions or in officials' area	Riders and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. Some building work on going. Parking on other side or top side of arena to avoid dug up area.	Checked daily to ensure that conditions have not changed	Owner review	.
Trip injuries from routing of cables and pipes.	Riders, spectators or horses may be injured due to a tripping hazard of trailing wires	Cables have been run underground. All hoses to remain wrapped up when not in use.	Ensure that the cables remain underground and cover any wires that may become visible.	Owner review	

	or flexible hose and pipe.				
Impact and crush injuries from falls or contact with horses. Included but not limited to ridden activity, spectators or riders on foot.	Riders and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	<p>It is the riders/handlers responsibility to ensure their horse is under control at all times.</p> <p>Designated, spectator only, gravelled picnic area as well as grass bank encircling both arenas where people can safely watch.</p> <p>Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with BE rules.</p> <p>Congestion building up with horses around entrances to the arenas must be monitored and riders/handlers are responsible themselves for moving away to create space.</p> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	Checked daily to ensure that area is safe.	Owner review	
Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	<p>Equipment checked before each day as required.</p> <p>The arenas and equipment are changed and altered based on activities and rider abilities by the competent instructor/rider.</p> <p>Arenas are harrowed to ensure a level surface.</p> <p>The arena courses are checked daily..</p> <p>Any other requirements from the site occupier are taken into account.</p>	<p>Equipment to be checked prior use.</p> <p>Any damaged equipment removed from the arenas if required.</p> <p>On a frosty morning the arenas are checked and harrowed if necessary.</p> <p>If there has been a noticeably dry spell ensure that the irrigation system has worked overnight and the Main Arena has been suitably dampened.</p>	Owner review	
Impact and crush injuries from loose horses.	Riders, members of the public and spectators may become injured if impact occurs between them and a loose horse	<p>In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road.</p> <p>Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road.</p>	<p>All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard.</p> <p>If possible ensure access gate is closed during riding activities.</p>	Owner to review	

		When not being ridden horses must be tied to a fixed point and not left unattended	Two large electric gates in place to prevent horses from accessing the main road.		
Injuries to young and inexperienced riders due to inability to control horse.	Riders and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	At PC rallies and trainings' direct supervision as required. At PC rallies and training instruction/ supervision must be given the case of novice riders. Parent/ guardian/ PC Official/ Instructor must ensure activity is suitable for the ability of the rider. Communication methods agreed.	Instructors, parents and officials must ensure each activity is suitable for the ability of the rider. Emergency procedure in place. Postcode, grid reference and mythree words available to see pinned in first aid hut (white hut by arena gate), Main Arena gate stewards hut and on this document..	Owner to review	
Crush or impact from use of mobile machinery.	Riders and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by competent operators. All machinery must be operated in a clear working area.	Tractor and machinery drivers have been told to drive safely and be aware of horses and pedestrians.	Owner to review	
Injury severity being increased due to slow or delayed first aid treatment.	Riders, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available. Emergency contact details in first aid hut (small white hut by Main Arena gate), gate stewards hut and on bottom of this document	Emergency contact details to be placed in first aid hut (small white hut by main arena gate) and gate stewards hut	Owner to review	
Impact or impalement injuries from contact with, fencing, stakes and roping	Riders, spectators, the general public and horses can become injured by contact with wooden fencing and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.	Both arenas are encircled by a securely fastened wooden fence. Two strands of thick roping in the pedestrian seating area. Unprotected metal posts are not to be used. Rope is to contrast against the background to make it visible.	Checked daily to ensure that the fence is not broken or in need of repair. Rope checked to ensure that it is still securely fastened.	Owner review	

Course: poor course design and inadequate equipment may result in injuries being sustained	Horses, ponies, riders or spectators.	Courses are to be designed by a suitably qualified or experienced person, a list of course builders/ designers is held centrally and available from British Showjumping.. Safety cups are to be used on all maneuverable fences. All riders must wear approved BS/BE hats if jumping. The show jumps have been built and are maintained to BS standard. The fences are checked daily to ensure that they have not been broken or in need of repair. The courses and ground are considered as part of the design and lay out of the course. For hirings, riders are responsible for ensuring correct related distances between fences	Checked daily.	Owner to review	
Overhead power lines with supporting posts.	Horses and pedestrians may slip of fall due to tripping or contact with overhead power line post supporting overhead cables	Cable at sufficient height to ensure nothing can come into contact with it. If for any reason the line becomes lowered ensure that this is dealt with and returned to its correct height. Maintain the quality of the supporting posts and ensure they are securely fastened.	Checked daily	Owner to review	
Members of the public using footpath route being injured by horses.	Members of the public may come into contact with horses due to close proximity of public footpath across event area.	Footpath is a suitable distance away from the arena. In the case of a loose horse, 'LOOSE HORSE' should be shouted by riders/spectators to ensure any members of the public are aware of the possible danger.	None	Owner to review	
Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia, wind and rain. Icy conditions.	Rider, horse and spectator.	Hot temperatures could impact on the rider and equines welfare and health, rider/spectator to ensure water available. Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia. Rider/spectators responsible for this and looking after their horse throughout arena hire. Arena hire may cancel due to weather conditions, if deemed unsafe to continue by organiser.	Tractor available to tow vehicles out on wet days. Check weather forecast for each day.	Owner to review	
Equine: bio security: horses could become ill	Horses and ponies	We expect horses to have annual vaccinations before attending the site.	Vet and farrier details to be placed in first aid hut and Main Arena gate stewards hut	Owner to review	

whilst at the event and need medical care		The number for the local vets and farriers will be made available by in the first aid hut (small white hut by Main Arena gate), in the Main Arena gate stewards hut and at the bottom of this document. Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event.			
Lavatories	Riders and spectators	Checked for cleanliness at regular intervals and mopped/swept when required	None	Owner to review	

Emergency Contact Details

Contact	Name	Phone Number	Mobile Number
Hospital	Cirencester Hospital	999 (111)	01285655711
Police	Gloucestershire Police	999 (101)	01452728199
Veterinary Surgeon	NEH	01638782000	07769906449
Farrier	Jim Slimmings		07775561079
Rectory Farm Arena	Rectory Farm	01285821715	07824759655

Risk assessment completed by:	Date completed:	Review Date:
Name: Pleasance Jewitt	01/01/2025	01/01/2026
Signed: Pleasance Jewitt		